

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Priority A, B or C
	Marlborough Local Highway and Footway Improvement Group (LHFIG) - Thursday 13th July 2023 Marlborough Town Hall.			
1.	Attendees and apologies			
	Cllr James Sheppard (Aldbourn and Ramsbury); Cllr Jane Davies (Marlborough West); Steve Hind; Martin Cook; Lucy Kirkpatrick(Mildenhall); John Hetherington(Ogbourne St Andrew); Philip Scott (Winterbourne Monkton); Mervyn Hall(Marlborough); Richard Spencer Williams (Marlborough); Steve Campbell (Chilton Foliat); Sheila Glass (Ramsbury and Axford); G. Wyatt Hawkins (Baydon); Martin Phipps (Savernake).			
2.	Introductory Notes			
	The minutes of the previous LHFIG meeting held on the 11 th May 2023 were agreed at the Marlborough Area Board meeting on 13 th June 2023. The minutes can be found via this link Agenda for Marlborough Area Board on Tuesday 13 June 2023, 7.00 pm Wiltshire Council			
	Comments from the Chair on Local Highways & Footways Improvement Group (LHFIG) arrangements:			
	<p>Reminder Local Highways and Footpaths Improvement Group is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management:</p> <p>Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).</p> <p>Cycle improvements: new cycle paths, cycle parking / storage.</p> <p>Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.</p>			

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Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: stiles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

Funds cannot be used for revenue functions, such as routine maintenance schemes or the provision of passenger transport services. As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

Meeting dates and programme

While we have more budget, funds that are not committed – that is for work completed or orders placed with contractors for delivery within the current financial year – will typically be returned to WC to go into the Substantive Schemes pot. Exceptions will only be allowed when events outside of our control have impacted delivery, although Highways have confirmed that for 22/23, unallocated funds will roll into 23/24 as it was acknowledge resource shortages affected project delivery. Cabinet also confirmed a review will be undertaken after the first 12 months of operation.

This means we must be very clear, when agreeing priorities, which are

- Approved and deliverable/paid for this year
- Approved but need more work so will be developed with a view for delivery in the subsequent financial year
- Not yet approved but have potential to be reviewed when resources are available.

It is less about '5 priorities', so much as identifying which schemes are deliverable this financial year, being mindful of the workload on our officers, else little will ever reach completion.

The advice was that meetings should ideally take place as below, each one 2 to 4 weeks in advance of the Area Board meetings where this group's decisions are ratified. 22/23 dates are in brackets.

April (May 22/23): Budget confirmation and budget allocation to projects. Agree projects to be put forward for funding from Substantive bid, ahead of end of submission deadlines.

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	<p>July (September 22/23): Progress meeting. Budget allocation (note: projects allocated beyond this meeting may not be delivered by the end of March).</p> <p>October (November 22/23): Progress meeting. Small scale and low-cost projects at this meeting may be delivered before end of year deadline.</p> <p>January (March 22/23): Progress meeting. Agreement of any funding to be returned for redistribution. Any projects prioritised at this meeting are unlikely to be delivered within this financial year.</p> <p>Terms of reference expect town and parish councils to make at least a 20% contribution to the projects that pass through LHFIG. These can be circulated with the notes.</p>			
3.	Financial Position			
	Finance sheet – the updated position is attached.			
4.	Process for logging requests for highway improvement schemes			
	LHFIG requests forms are on the Wiltshire Council website. http://www.wiltshire.gov.uk/council-democracy-area-boards Once completed they should be submitted to the local town or parish council. If agreed the Clerk will send them to LHFIGrequests@wiltshire.gov.uk			
5.	23/24 Prioritised Schemes – nb uncompleted 22/23 priority schemes, unless otherwise indicated, move into 23/24			
	Action - review priority order to help SH manage his workload.			
a)	Issue 7027 B4003 Layby	<p>Layby maintenance in the short term and improvement design being undertaken within Wiltshire Highways following CT discussion with Dave Thomas.</p> <p>CT to clarify with Dave Thomas the need to tackle the immediate pot hole/verge issues to limit further damage as well as more permanent improvements. (DT confirmed Jack Francis and Ben Leverette will deal with both aspects). CT agreed to oversee progress with support of JD and Briony from NT.</p>	<p>Once clarified whether a % of cost will be taken from LHFIG budget, this can be removed from the agenda.</p> <p>Action CT/ Dave Thomas discussion to agree funding source.</p>	<p>Waiting restriction - 22/23 (complete)</p> <p>Layby maintenance and improvement Priority for 23/24</p>

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		<p>Layby design and work package sent to Milestone. Chalk source obtained and archaeological supervision being addressed.</p> <p>Allocation of funding to be discussed. CT and Dave Thomas.</p> <p>Temporary TRO for road closure for the verge and layby construction has been issued and is on Milestone's programme for 29th August.</p>		
b)	<p>8-20-4 A4 Manton traffic calming</p> <p>8-21-2 – request for Traffic Island</p> <p>8-21-3 – Request for transverse yellow road markings on westbound approach to crossing, plus solution between crossing and turning to Bridge Street.</p> <p>8-21-4 – request for sign Bridge St</p>	<p>Request for a substantive scheme to include 8-21-2, 8-21-3, 8-21-4 plus move speed limit and alteration to Pelican traffic light.</p> <p>Design and cost to be developed and consideration as a substantive scheme. Project options agreed as</p> <p>Stage 1 – low cost signing and road marking scheme. Stage 2 – design work for new traffic island to the west of Downs Lane, Marlborough name signs and possible location of speed limit. Topo survey agreed to enable design.</p> <p>Stage 1 plan and estimate sent to RSW for approval. Supported by Marlborough TC. Cost estimate increased to £6790. Contribution 25%. Confirmation from LHFIG to proceed. It is understood that signing is complete. Scheme package originally issued to Ringway will be reissued to Milestone for implementation of road markings.</p>	<p>Stage 1 signing and road markings complete.</p> <p>Actions SH to continue with Stage 2 – Preliminary design and cost estimate development for substantive bid including liaison with Milestone.</p> <p>It was agreed that LHFIG would contribute £6000 from the 24/25 budget to the substantive bid. Marlborough TC to consider contribution. Current cost assumption £25k.</p>	<p>Stage 1 - 22/23 Priority if possible, else 23/24</p> <p>TOPO Survey Completed</p> <p>Stage 2 23/24 Priority</p>

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	<p>turn westbound between the Pelican Crossing and Bridge St</p>	<p>Stage 2 topo survey cost £1700. Town Council 25% contribution agreed. Atkins have undertaken topo survey.</p> <p>Stage 1 carriageway SLOW markings on Milestone programme for end of June. Confirmation of completion required.</p> <p>Stage 2 Design development for traffic island and liaison with Milestone to establish traffic management costs which are likely to be expensive. As a guide, total construction costs are likely to be in the region of £25k to 30k if it is necessary to include street lighting. MTC to consider contribution for substantive bid.</p> <p>SH has discussed the request by JD to move the speed limit in advance of the substantive bid with Police contact Bob Eccleston. It is considered not acceptable to move the speed limit without the implementation of the traffic island.</p>		
c)	<p>8-22-9 Marlborough, Cardigan Rd</p>	<p>'No waiting at any time' requested - there is a soak away that can't be accessed due to the parking in an unrestricted area which applies to both sides of the road.</p> <p>Long term issue...requests have been on the yellow line list previously and partially completed. But yellow lines now managed by LHFIG.</p> <p>Traffic order prepared and sent to TRO team for advertisement. Advert 11th May to 5th June.</p>	<p>Action SH to complete Works package. Existing underground service details required due to excavation for removal of existing posts. Coordination date with Milestone and Parking Services to ensure parked vehicles don't prevent works.</p>	<p>22/23 Priority – now 23/24</p>

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		<p>If there are no objections, there is a section of the c/way where cars are parked which will require some maintenance before yellow lines can be effectively implemented.</p> <p>Anticipated cost £3,000. MTC have approved £750 contribution.</p> <p>No objections to advert. Verge maintenance should be sufficient to enable yellow lines to be implemented. Works package being prepared.</p>		
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d)	8-21-8 Aldbourn – virtual paths	<p>Request for virtual paths along Farm Lane, entire length of Marlborough Rd, Castle St to Whitley Rd. To replace 18-19-11</p> <p>Checks including Speed data and traffic volume to be obtained to check for suitability of virtual footway along Marlborough Road from The Butts to the village centre.</p> <p>Speed data suggests continuation of design assessment is appropriate.</p> <p>Site meeting undertaken with Parish Council.</p> <p>Design for virtual path along agreed part of Marlborough Road completed. Independent safety check requested.</p> <p>Safety concerns forwarded to Aldbourne PC. Recommendations to consider 20mph limits.</p>	<p>Aldbourn PC requesting 20mph limits on roads to the south and north of the B4192, including Marlborough Rd and Castle Street.</p> <p>Action SH to communicate with Aldbourne PC and develop the way forward.</p>	23/24 Priority agreed
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e)	<p>Issue 5190 Request for safety works at London Rd, Marlborough</p> <p>8-21-7 Forest Hill speed limit review</p>	<p>£1500 funding allocated to a speed limit review costing £2500. Savernake PC contribution 25%. Atkins report of 11/3/22 did not recommend a lower restriction to the current 50 mph</p> <p>LHFIG agreed further investigation/ discussion was appropriate for a signing solution including at location of Cricket club.</p> <ul style="list-style-type: none"> • Martin Phipps, Savernake PC has asked MC for 'reduce speed now' signs. • MH noted the Cricket Club is also now used in winter for football <p>SH agreed the review and implementation (if suitable) is doable in 23/24</p> <p>Signing review undertaken and sent to PC for consideration. 25% PC contribution agreed.</p> <p>Additional 'SLOW' marking agreed to be included.</p> <p>Works package submitted to Milestone for programming.</p>	<p>Works package with Milestone for programming noted.</p>	<p>23/24 Priority agreed</p>
f)	<p>8-19-10 Marlborough, Frees Avenue Traffic speed and pedestrian safety.</p>	<p>Linked to item 8-22-2 as a pedestrian safety request in 2 parts - the speed limit and other safety measures</p> <p>Cost of speed limit review £2500. Marlborough TC supported with contribution of £625; £1875 Area Board contribution agreed.</p> <p>Atkins site visit on Sunday 14th November while the rugby club was in operation. Assessment report did not</p>	<p>Action SH to complete details for advert and arrange advert via Traffic Orders team.</p>	<p>23/24 Priority agreed</p>

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		<p>recommend the speed is lowered but does suggest the 40mph speed limit is extended further out of town to Rockley, which will cross into Preshute PC. £4500 costs (advert and implementation).</p> <p>MTC and Preshute have agreed the 25%, £1,125, contribution would be shared £750, £375 respectively (2/3 and 1/3)</p> <p>Details being prepared for advert.</p>		
g)	8-22-2 Marlborough, The Common	<p>Frees Avenue Crossing points/ traffic calming - Linked to 8-19-10</p> <p>MTC in conjunction with the Rugby Club have produced a package of measures to help with safety, noting that WC Highways owns just the carriageway area and no part of the verge.</p> <p>SH and Clare Harris discussed on site and SH to develop measures</p> <p>The pedestrian safety plans include</p> <ul style="list-style-type: none"> - Enhance visibility of the current pedestrian crossing point with guide railings - Put up 'welcome to Marlborough' white gates - Add yellow line markings and warning signs. <p>SH confirmed MTC can proceed with the railing and white gates at their cost, and the signage and road markings could be done in 23/24 if prioritised.</p>	<p>Works are complete.</p> <p>Issue to be CLOSED.</p>	23/24 Priority agreed

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		<p>Signing and road marking designs undertaken and approved by Marlborough TC but with request from RSW to exclude the 'Cemetery' signs.</p> <p>Works package submitted to Milestone. Programmed for end of June. Completion to be confirmed.</p>		
h)	8-21-12 Ramsbury – Back Lane	<p>Traffic calming / priority system</p> <p>Martin Cook suggested road markings to narrow the road could be undertaken quite quickly through maintenance. However, this hasn't been allowed as they are new.</p> <p>The PC are also requesting continuous edge line on both sides.</p> <p>SH has visited the site and has agreed to arrange implementation of SLOW markings at each end of narrow section.</p> <p>SLOW markings issued to Milestone as part of a batch of marking schemes.</p>	Works complete. Issue to be CLOSED.	Prioritise for 23/24
i)	8-22-8 Ramsbury, B4192/ Crowood Lane And 8-22-16	<p>'Unsuitable for HGV's' sign requests</p> <p>Ramsbury PC is happy to pay 100% to help push this forward but they still need Highways approval.</p> <p>LHFIG approved and the requests can go to Mark Stansby's signage team.</p>	Noted that works are programmed for mid-July.	Prioritise for 23/24

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	Ramsbury – Froxfield Road	<p>Design for two signs for each location proposed sent to Ramsbury PC. If prioritised, the PC will only need to pay a contribution.</p> <p>Agreement to amendment proposals for Crowood Lane with PC. Implementation to be progressed together with signs for Froxfield Rd.</p> <p>Schemes programmed for implementation for mid-July.</p>		
j)	8-22-5 Marlborough, Cherry Orchard	<p>Handrails for steps on steep banks</p> <p>The handrails will increase safety for those people that want to use the steps.</p> <p>CT/DT arranged for a specialist engineer site visit – confirmed cost estimate c£4K for two sets of steps and the rail will need to stop short of the final step by the roadside where there is no pavement to ensure cars do not hit the end of the rail.</p> <p>Marlborough TC have approved 25% contribution.</p> <p>Scheme to be implemented by the Structures gang in the autumn.</p>	Noted that scheme will be implemented by Structures Gang.	Prioritised 23/24
k)	8-22-15 Aldbourn, Castle Street	<p>Request for 20mph assessment</p> <p>There is no footway along Castle Street, Aldbourn. It is not suitable for a virtual footway. Request to reduce traffic speed by introducing 20mph.</p> <p>20 mph review agreed. SH is discussing with Aldbourn PC the inclusion of Marlborough Rd and other</p>	<p>This item is to be included with 20mph assessments in issue 8-21-8 at Aldbourn.</p> <p>Concern raised about the road surface condition in Castle Street. MC to investigate.</p>	New Priority for 23/24

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		appropriate locations to be included within the review. Cost of review is £2900		
l)	8-22-17 Chilton Foliat – HGV issues on the B4001	Request to contribute to West Berkshire for implementation of a signing scheme (cost £20K) to reduce HGV issues in Chilton Foliat linked to Membury Trading Estate. 12 signs involved. County line approx. 1m north of village. PC willing to contribute £1250 (25% of £5k considered by Mark McClelland) Level of contribution to be considered/ agreed by LHFFIG with any payment made on completion via an invoice and proof of expenditure. Agreement for LHFFIG to contribute £5,000 to West Berkshire with 25% from Chilton Foliat PC. CT to confirm with Highways.	Liaison with West Berkshire Council required.	New Financial action only
m)	8-23-3 Chilton Foliat, bollard	Request for bollard in highway to prevent building damage from traffic. A bollard is not appropriate due to potential ongoing maintenance. SH to consider road markings and a warning sign.	Scheme design for sign and road markings prioritised. Action SH to develop scheme design.	New Priority for 23/24
n)	8-23-4 Marlborough, Kennet Place	Request for residents parking Request for 8 spaces to have residents parking at night between 6pm and 8am, when free parking is available at Kennet Place and the High Street. Primary aim is to deal with long term parking abuse making it impossible for local use.	Requests for checks between 6pm and 8am are not sustainable for Parking Services particularly if this sets a precedent for further similar requests across Wiltshire. Two options proposed for RSW to discuss at committee.	New Priority for 23/24

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		<p>Recognise will need targeted enforcement early evening/ early morning at least initially and signage for Kennet Place would help. CT to raise Kennet Place Signs with highways. CT To enquire about option for an ETRO.</p> <p>SH has discussed involving Parking Services. Due to operational hours of Civil Enforcement Officers, the proposal is not advised as a realistic solution. Alternative, enforceable solutions have been proposed to MTC for consideration.</p>	<p>Action MTC to agree a way forward regarding approach to requests for residents parking.</p>	
o)	8-23-6 Marlborough, The Parade/ New Rd	<p>Request for 'one way' along The Parade from New Road. Consider between New Road and Stables Court gravel drive access opposite The Lamb Inn.</p> <p>Initial observation is that this will not be possible as vehicles travelling towards New Road will be unable to turn around at a 'No Entry' at Stables Court. Consideration could be given to a 'No Entry' where the road widens near the car parking.</p>	<p>Request for initial proposal sketches to be developed for consideration before a detailed topo survey is requested to enable detailed design work.</p> <p>Action SH to develop proposal for MTC to consider.</p>	New Priority for 23/24

6.	Other potential schemes – not yet prioritised			
a)	8-21-13 Marlborough – St Martins to Tin Pit	<p>Request for footpath improvements and speed calming measures.</p> <p>Metrocount required to check speeds within the 30mph limit requested – request remains outstanding</p>	<p>Some footway widening can be achieved by the Parish Steward if raised on My Wilts.</p> <p>Request for site meeting to try and identify possible solutions.</p>	

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6. Other potential schemes – not yet prioritised				
		<p>This request is an expensive range of issues including a request to widen the footway and traffic calming.</p> <p>Agreed no engineering work to widen the pavement to be considered due to topography and cost.</p> <p>Metro count request to be followed up.</p> <p>MTC to progress pavement widening by scrubbing out edges via the Parish Steward only.</p>	<p>Action Site meeting SH/ RSW/ JS/ local resident.</p>	
b)	8-22-4 Marlborough A346	<p>Pedestrian crossing between The Acres and The Common across the A346</p> <p>Pedestrian count required - a fixed rate of £2,500. SH can send to MTC the eligibility criteria for a new crossing so they can assess if this will be successful.</p> <p>The Metrocount from November '21 showed that 85% of vehicles were speeding and these figures present a dangerous location for people looking to cross to The Common, especially children and makes it eligible for police enforcement.</p> <p>The speeds are too fast for Community Speed Watch (and no local team) and Town Clerk was told the Police had risked assessed it as unsafe for officers to do speed checks.</p>	<p>MTC trying to pursue community speed watch. JS to contact the Police again for speed survey.</p> <p>MC to manage undergrowth and liaison with RSW regarding gates and signs.</p>	

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6. Other potential schemes – not yet prioritised				
		<p>CT noted the 'impasse' we seem to have – dangerous 5-way junction with metro count indicating 85% of vehicles are speeding at a point where pedestrians need to cross from a residential housing area to The Common but the Police Speed watch team suggest it's too dangerous for enforcement.</p> <p>A pole for a SID is being looked at by MTC.</p> <p>John Derryman has confirmed Police enforcement activity in Feb and April with no tickets issued. A 3rd is due in May.</p> <p>NB some concern over these findings (e.g.no social media noise which tends to follow) and request to check activity at Port Hill and not further north in Ogbourne.</p> <p>Action CT to discuss with Dave Thomas if SID can be placed within 100m in guidance given the hazard is 66m from the speed limit change</p> <p>Town Council to consider white gates as part of their signage review.</p>		
c)	8-22-10 New Pavement at Chilton Foliat	<p>New raised pavement in Chilton Foliat between Village Hall and current pavement on eastern side to replace the virtual pavement</p> <p>SH initial view is that it doesn't look feasible.</p>	<p>Action Agreed that MC would instruct dropped kerb.</p>	

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6. Other potential schemes – not yet prioritised				
		<p>Site meeting undertaken with PC. Possible change to position of dropped kerb and addition road markings.</p> <p>New position of dropped kerb and additional road markings agreed to be progressed in the future but not prioritised at present.</p>		
d)	8-22-14 A346 Ogbourne St George to County boundary north	<p>Request for a review of two bus stops along the A346 to make them more accessible and safer for residents.</p> <p>SH has discussed with PC. There are around five properties spread over 400m that potentially could use the bus stops. One request has been made for improvement.</p> <p>Action PC to find out which properties would use the bus stops before further consideration.</p>	<p>Action SH to chase up Parish Council.</p>	
e)	8-23-1 Marlborough, 20mph review	<p>Consideration to widen the review area. Review George Lane.</p> <p>SH has sent original 20mph review to JD.</p> <p>Action MTC to consider list of streets for review e.g., Pewsey Road and George Lane (now the Pedestrian crossing is in place lowering average speeds)</p>	<p>Prioritised.</p> <p>SH pointed out that with some of the streets requested, vehicles would not be able to reach 20mph and that 30mph signs have to be installed where the 20mph changes to 30mph.</p> <p>Action SH to progress data collection for assessment report.</p>	

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6. Other potential schemes – not yet prioritised				
f)	8-23-2 Mildenhall, proposed footway	<p>Request for new footway</p> <p>There is LHFIG support recognising efforts Mildenhall PC have gone to raise £10k towards costs. Land is not WC Highways – possibly Ramsbury Estate.</p> <p>Also noted the road closure/diversion etc is a major cost factor and trees may need to be removed.</p> <p>Action PC to investigate land ownership and seek agreement in principle.</p>	<p>Prioritised.</p> <p>It is understood land is owned by Ramsbury Estates.</p> <p>Action Mildenhall PC/ JS to pursue contact and legal agreement. Future maintenance to be established.</p>	
g)	8-23-5 Marlborough, Lower Prospect	<p>Request for overnight residents parking (same basis as Kennet Place).</p>	<p>Further to the concerns at Kennet Place, MTC to establish the way forward for residents parking requests.</p>	

7. New Requests / Issues not yet reviewed				
a)	8-23-7 Marlborough, Orchard Rd	<p>Request for Residents Parking.</p>	<p>Not discussed.</p>	
b)	8-23-8 Marlborough, Junction of Cross Lane with St Johns Close/ Hyde Lane	<p>Protection from verge erosion.</p>	<p>Action MC To investigate solution for this maintenance issue.</p>	

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c)	8-23-9 Baydon, Pine Cottage, Aldbourne Rd	Request for dropped kerb and sign to assist wheelchair opposite house.	Action MC to investigate dropped kerb.	
d)	8-23-10 Marlborough, London Rd pedestrian crossings.	Request for 2 no improvements to existing crossings including lining refreshment and further carriageway narrowing.	Road marking refreshment on maintenance list. RSW pointed out that considerations such as replacement globes also to be considered.	
e)	8-23-11 Marlborough, London Rd speeding	Request for additional 30mph signs and carriageway roundels from the The Roebuck Inn to the 50mph limit exiting Marlborough.	As this location is within a system of street lighting, 30mph signs are not installed. To be CLOSED.	
		March 23 AOB - Mildenhall – No HGV sign has been stolen. ACTION – MC to consider HGV sign replacement (c£800) under maintenance budget	Resolved. To be CLOSED.	

9.	Date of Next Meeting: Thursday 19th October 2023 Marlborough Town Hall, Council Chamber Thursday 25th January 2024 Marlborough Town Hall, Council Chamber
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Completed/Closed Work

	Reference	Progress	Position	Priority
	8-20-6 Ogbourne Maizey- 20mph speed limit assessment	<p>PC contribution capped at 25% of £6500 or a minimum of 20% of the costs.</p> <p>PC very pleased and thanked the Committee for help and support.</p> <p>Will request a metro count to assess the implementation</p> <p>ACTION – LC or JH (OsA PC) to confirm implementation next meeting</p>	Complete.	22/23 Priority
	8-21-6 Speed of traffic entering Mildenhall from the east.	<p>Improvements for pedestrians including traffic calming requested.</p> <p>Site meeting undertaken. Low-cost option includes warning signs and road markings to enhance the gateway.</p> <p>Footway and bus stop can be reconsidered and time can be given to this if agreed through the CATG.</p> <p>Design developed for low cost scheme, estimated <£2k. PC contribution 25%.</p> <p>Signing installed. Road markings to be implemented under the ad hoc process during the summer.</p> <p>Road markings still not complete.</p>	Complete	22/23
	8-19-2	<p>Request for a sign at the entrance to Manton Hollow (at the junction with Downs Lane) advising 'No Through Road' as it appears on many maps and sat-navs as a through road resulting in cars and HGVs attempting to turn in the very restricted turning area at western end of the southern arm of Manton Hollow. This has resulted in damage to the two houses that front on to the turning area.</p>	Complete	22/23

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		<p>A 'No through road' sign' is already installed at junction of Downs Lane with A4.</p> <p>MTC did not support a sign at junction of Downs Lane and Manton Hollow preferring to replace the sign at the junction of Downs Lane with the A4.</p> <p>Cost estimate £175. MTC 25% agreed Sign installed</p>		
	8-22-7 Mildenhall, Woodlands Rd	<p>Unsuitable for HGV sign To be funded by Mildenhall PC</p> <p>Approved through LHFIG for ad hoc signing. Sign implemented.</p>	Complete	
	8-21-11 Clench Common - speeding	<p>Request to review speed limit, add signing, introduce gates. Speed limit change considered unlikely. Possible warning signs. Community to discuss. PC are prepared to pay 100% for white gates, locations to be established. Appropriate warning signs also to be considered. Savernake PC working with Martin Cook on white gates. Have landowners' permission and will update at the next meeting.</p>	Gates bought and installation being progressed on Martinsell side where the village road is NSL while main road is 50mph	NFA
	8-22-12 Crooked Soley (nr Chilton Foliat)	Footpath signpost replacements (maintenance issue)	<p>Works complete.</p> <p>CLOSED</p>	

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	Reference	Progress	Position	Priority
		Closed/Not proceeded with		
	8-22-18 Marlborough, Kennet Place - residents parking	Request for residents parking. Forms sent to Jamie Mundy.	March 23 - The Group had a majority vote against progress. To be CLOSED.	Not prioritised
e)	8-19-1 and 8-22-3 Request for new pedestrian crossing at Marlborough High St.	<p>Marlborough Town Council supported the petition signed by over 600 people requesting a pedestrian crossing in Marlborough High Street due to safety concerns for the elderly and visually impaired.</p> <p>Consideration has previously been given to possible formal crossings in Kingsbury St by Patten Alley, across to the Town Hall steps or across the High St by the White Horse bookshop. No location is suitable for a formal crossing.</p> <p>Site meeting with MC and several Cllrs, identified a solution that doesn't take away many car parking spaces - drafted and reviewed by MTC before being passed on to SH in March.</p> <p>SH noted it would need an island or change of surface in the middle. MC flagged possible use of existing pavement build outs in place on each side. A TOPO survey is likely to be required.</p> <p>It was noted the request had been raised as a disability issue. People can and do cross the High Street in numerous places but a safe place is required for the more vulnerable and some incorrectly assume there is a crossing point where the raised pavement extensions are.</p> <p>NOTE For justification of a formal crossing, a pedestrian count will have to be undertaken but this could include a distance 50m either side of the proposed location.</p>	<p>SH submitted a design sketch to Marlborough TC which indicated the number of car parking spaces that would have to be removed to install a formal crossing.</p> <p>March 23 - Marlborough TC have decided not to continue with this request and informed</p>	23/24 Priority agreed - to move forwards with initial feasibility work by summer 23.

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	Reference	Progress	Position	Priority
		<p>Assume the scheme would need to be a Substantive bid and that we'd need to consider its priority with the A4 Manton work after the feasibility stage e.g. if 2 bids are not considered feasible and/or appropriate.</p>	<p>the local resident.</p> <p>Issue to be CLOSED</p>	
	<p>8-21-5 Footpath between Van Diemans Close and George Lane.</p>	<p>Request to widen footpath to access St Mary's school.</p> <p>Several owners of the land either side of the path. The Rights of Way team would need to be involved.</p> <p>CATG agreed to make this scheme a high priority to show political desire to move this forward but it is recognised that SH will not currently work on this scheme.</p> <p>JD has contacted Perry Holmes, Head of Legal at Wilts Council. The first step is to contact landowners or neighbours to ask permission for use of the land. In light of the new crossing, his recommendation was to wait 1-2 years for landowners to get used to it before approaching them.</p> <p>Town Council to write to landowners.</p>	<p>No further action to be undertaken.</p>	
	<p>8-19-8 A346 (Cadley – traffic lights on A4) Now - traffic survey and modelling</p>	<p>Traffic modelling for a junction would be required.</p> <p>JS to pursue this with area board and town councillors.</p> <p>AJ discussed with Dave Thomas who initiated discussions with Atkins.</p> <p>Brief agreed in discussion with JD and CT</p> <p>Quote for traffic survey and modelling received for c£48,000. WC have agreed to contribute (as they have with Bradford on Avon)</p> <p>Wider traffic plan and need for a detailed survey and modelling is being taken forward by MTC as not an LHFIG item.</p>	<p>No further action to be undertaken.</p>	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

	Reference	Progress	Position	Priority
		Detailed proposals may be made at a later date so retain in the list		
	8-20-8 Ramsbury – speed limit consideration- C6 east of village	<p>PC to test via Metrocount to decide whether to progress with speed limit review</p> <p>Whilst a full speed limit review cost £2,500, a Metrocount is free of charge. It was recommended SG tests vehicle speed via a Metrocount before committing to the full speed limit review. Request submitted by PC.</p> <p>SG reported that Ramsbury PC now has the Metrocount results and asked that this request be postponed until later.</p> <p>Metro Count – 85% at around 60mph</p>	Issue to be CLOSED	
	8-22-13 Marlborough – Tin Pit	<p>Improved parking provision request. There are 11 cottages along the lane, none of which have parking provision but all have one or more vehicles. Some properties have their own drives, but poor parking impinges access. Residents of the neighbouring Poulton Crescent have limited parking and so overspill into Tin Pit.</p> <p>ACTION – MTC to clarify what they are requesting at this location.</p> <p>Marlborough TC agreed that there wasn't a solution</p>		To be CLOSED

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

Marlborough Local Highway and Footway Improvement Group

Highways Officer – Steve Hind

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Marlborough Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Marlborough Area Board will have a remaining Highways funding balance of £11,324.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

For information - Highways Responsibilities

Department	Head of Service
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LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

Asset Management and Commissioning	Dave Thomas
<ul style="list-style-type: none"> • Asset Management of 4381km of highway infrastructure – condition surveys, records, status • Operate and maintain 80 signal control junctions and 136 signal crossings • Inspect and maintain 981 bridges and structures • Draft, award, and administer all Highways contracts • Operate and maintain 45,000 streetlights • Design & Install new infrastructure (cycle lanes, crossings, collision reduction etc) funding through central budgets and LHFIGs • Drainage & Flooding advise and repair. Act as Lead Local Flood Authority • Network Management, permits and inspections (approx. 24,000 permits per year) 	
Highway Operations	Adrian Hampton
<ul style="list-style-type: none"> • Streetscene (Grounds Maintenance, Cleansing) • Parking • Highway and Waste Enforcement • Highway Accesses • Taxi Licencing and inspection • Event Management • Fly Tipping and Abandoned Vehicles - (really positive WTF campaign and successful prosecutions) • Unauthorised Encampments • Planning Section 106 Amenity Funding • Burials and Cemeteries • Depots • Highway Resilience (weather, out of hour highway issues) • Electric Vehicle Charging • Fleet - emerging strategy 	
Local Highways	Chris Clark
<ul style="list-style-type: none"> • Managing Routine Planned and Reactive Highway Maintenance • Delivery of Primary Duties as Highway Authority – Actioning Obstructions, licencing skips Scaffolds. 	

LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP ACTION / NOTES LOG

- Undertaking scheduled Highway Safety Inspections (4381KLM)
- Assisting with the response to Weather and other emergency operations
- Site supervision of development works undertaken as part of Section 38/278 agreements
- Management of the Public rights of way Network (6000KLM) Access team .
- Tree Maintenance – Including response to Ash Die Back
- Updating and responding to enquiries on Definitive Map and Highway records
- Acting as the Town and Village Green Authority